FOR USE IN CERTIFYING:
GENERAL ACADEMIC INFORMATION

To: Undergraduate Deans and Graduate Program Directors
From: Marcy Cohen, Director, Center for International Faculty and Student Services
Re: Enrollment Status of an International Student

Your certification is required in evaluating an international student’s request for a visa document or other immigration-related matter, and to document compliance with the Student & Exchange Visitor Information System (SEVIS), the Department of Homeland Security’s data tracking program. Please complete all sections below.

I. GENERAL INFORMATION - completed by the student

Student’s Name: ______________________________________________________________________________
(last) (first)

Student ID#___________________ Student’s e-mail address: ____________________________________________

Student’s phone number(s): _______________________________________________________________

☐ undergraduate student ☐ graduate student (if graduate, check one: ☐ master’s ☐ doctoral)

Student’s major: ____________________ Student’s college/department/school: _________________________

II. STUDENT’S CURRENT ACADEMIC STATUS / ANTICIPATED PROGRESS: completed by dean /graduate director

Regulations stipulate that all F-1 and J-1 students make normal progress towards their degree at all times.

A. Is the student named on the top of this form considered to be making normal progress towards his/her degree (progressing at the rate expected of all students in the student’s program)?

☐ Yes
☐ No (please explain)
__________________________________________________________________________________________
__________________________________________________________________________________________

B. Please provide information on when this student reached, or is reasonably expected to reach, the following stages of his/her academic program as noted:

- Completion of all coursework for the degree: (month/day/year) _________________________________
- Completion of all degree requirements (including defense, where applicable): (month/day/year) __________
- Receipt of diploma dated (month/year) ________________________________

Please also complete reverse side of form
IV. VERIFICATION OF GRADUATE STUDENT FUNDING -- completed by dean/graduate director

This student has a University assistantship or fellowship. Please detail:

☐ T.A.  ☐ G.A.  ☐ Fellowship  ☐ Other (explain)__________________________________________

Period of current funding: From to * (or Academic Year 20_________*)

Stipend for above period: ________________ Tuition remission: ___________%

*If current funding ends prior to expected completion of degree requirements will this student continue to receive University funding (barring unanticipated budgetary cuts)?

☐ Yes  ☐ No

IV. DEAN/GRADUATE PROGRAM DIRECTOR CERTIFICATION AND CONTACT INFORMATION

I certify that all information provided on this form is accurate to the best of my knowledge and judgment.

Dean or Graduate Program Director __________________________________________________________

Name College or Graduate Program Signature ________________________________________________

Phone Extension_________________ E-mail_________________________________________ Today's date ___________

If you have any questions, please contact the Center for International Faculty and Student Services at x2-7015.